

## Grant Applications for Melksham on 16/11/2016

ID	Grant Type	Project Title	Applicant	Amount Required
2131	Community Area Grant	Great Hinton Memorial Hall Kitchen Heating	Great Hinton Memorial Hall	£468.00
2032	Community Area Grant	Mower for Keevil Playing Field	Keevil Community Shed	£1750.00
2068	Community Area Grant	Larkrise Riding for Disabled Group equine handling area roof construction	Larkrise Riding for Disabled Group	£1500.00
2097	Community Area Grant	Broughton Gifford Safer Access Group Safety Railings	Broughton Gifford Safer Access Group	£390.00
2120	Community Area Grant	Shaw School Outdoor Shelter	Parents & Friends of Shaw	£5000.00
2122	Community Area Grant	Melksham Seniors New Office and Equipment	Melksham & District Seniors 55+ Forum	£931.20
2123	Community Area Grant	Melksham Seniors Film Club community programme	Melksham & District Seniors 55+ Forum	£623.75
2124	Community Area Grant	Disco Equipment	Young Melksham	£800.00

ID	Grant Type	Project Title	Applicant	Amount Required
2131	Community Area Grant	Great Hinton Memorial Hall Kitchen Heating	Great Hinton Memorial Hall	£468.00
<p><b>Submitted:</b> 12/10/2016 17:43:30</p> <p><b>ID:</b> 2131</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> tbc contact Community Area Manager</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p>				

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Great Hinton Memorial Hall Kitchen Heating

**6. Project summary:**

There is no heating in the kitchen so we wish to install two electric plinth heaters. This will make the kitchen more amenable to work in. The kitchen is used by the village clubs to provide light refreshments for their members and in the winter the kitchen is extremely cold as it has three outside walls. Whilst there is an oven it is rarely used so does not provide any heating.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6BY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2016

**Total Income:**

£3922.00

**Total Expenditure:**

£3751.65

**Surplus/Deficit for the year:**

£170.35

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£5900.00

**Why can't you fund this project from your reserves:**

The historic location of the old hall on which the new hall was built in 2000 does not provide any space for parking so use of the hall is entirely by villagers and village groups.

Consequently our annual income from its hire is very small at 1776 and expenditure on overheads is only covered by the 113 subscriptions to the 100 Club which gives a net income of 840. We have been prudently building up our reserves to cover future maintenance and unexpected repairs and although we could fund the cost of the heating installation we hope the Area Board will be sympathetic to our reason for not depleting our reserves.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£468.00		
Total required from Area Board		£468.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Plinth heaters	252.00			
Switchers and timers	62.00			
Labour	154.00			
<b>Total</b>	<b>£468</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All hall users will benefit from the heating to be installed in the kitchen which will provide a more pleasant working environment. Regular users are the Arts and Crafts Club Short Mat Bowls Club Ladies Club Lunch Club Table Tennis Team and the Parish Council. The Village

Community Committee organises social events every three months with any surplus funds given towards covering the hall running costs.

**14. How will you monitor this?**

From feedback from the user groups.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

One off capital cost.

**16. Is there anything else you think we should know about the project?**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2032	Community Area Grant	Mower for Keevil Playing Field	Keevil Community Shed	£1750.00
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**Submitted:** 19/07/2016 22:06:42

**ID:** 2032

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Mower for Keevil Playing Field

**6. Project summary:**

Keevil Community Shed was set up in February 2016 to help keep the public parts of our village looking nice and properly maintained. The grass on the playing field is cut every few weeks by a contractor in the summer and is a big expense for the Parish. From spring 2017 we would like to take over the mowing but we need to purchase a ride-on mower.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6NA

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£3750.00		
Total required from Area Board		£1750.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Capital cost of mower	2250.00		Our reserves	yes 2000.00
Adapting Storage Shed	1500.00			
<b>Total</b>	<b>£3750</b>			<b>£2000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Keevil Playing Field is currently used by children and grandchildren of residents as well as occasionally by the pupils from Keevil School. For years the grass has only been cut every 3 or 4 weeks and the result is an uneven surface that is not conducive to sporting activities and difficult for the disabled. If the grass was mown weekly in the spring summer and autumn the

surface would be more like a lawn than a meadow. This would result in more children using the play equipment adult residents and visitors using it as a relaxing place to enjoy the views and fresh air and Keevil School making more regular use of the field for sporting activities. In addition with volunteers driving the mower the cost of contractors mowing the field would be saved. This amounts to around £900.00 p.a.

**14. How will you monitor this?**

By observation regular surveys of residents ROSPA Inspection reports and reports from the school

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Wiltshire Council funding is required to enable the mower to be purchased. The Parish Council would make a continuing annual funding of 750 pa to cover running costs insurance and replacement of mower every 10 years.

**16. Is there anything else you think we should know about the project?**

Keevil Community Shed is an independent residents group but to keep bureaucracy to a minimum uses the Keevil Amenities Trust as an administrative partner for insurance bank account etc. If we were fortunate enough to be granted a sum of money we would wish the cheque to be made payable to Keevil Amenities Trust. Keevil Parish Council are fully behind this project and will be making an annual contribution of 750 p.a. to cover fuel Insurance maintenance and depreciation to ensure this project can be sustained indefinitely without further grant funding.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the

activities specified.

2068	Community Area Grant	Larkrise Riding for Disabled Group equine handling area roof construction	Larkrise Riding for Disabled Group	£1500.00
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**Submitted:** 16/08/2016 07:36:53

**ID:** 2068

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Larkrise Riding for Disabled Group equine handling area roof construction

**6. Project summary:**

Since its launch in 2012 Larkrise Riding for the Disabled Group has become very popular going from strength to strength thus increasing the need to improve the facilities. The proposed project is to provide cover to the existing horse handling area/manege which is currently an open space attached to a barn on the Larkrise Community Farm in Trowbridge. In order to provide riding lessons in all weather conditions to the ever growing numbers of disabled riders there is a need for the horse handling area to be enclosed providing shelter in wet and windy conditions.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6DQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People



If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2016

**Total Income:**

£6139.95

**Total Expenditure:**

£6039.64

**Surplus/Deficit for the year:**

£100.31

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We do not have sufficient reserves to fund this project at this time however we are a successful enthusiastic growing independent branch of the Riding for the Disabled Association. The additional facilities we are planning will allow us to expand our activities in all weather conditions allowing our dedicated volunteers to increase the number of children and young adults we help. So far we have attracted almost 75 per cent of the total funding required.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£17775.00		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building	9800.00	RDA Initial Grant	yes	10000.00
Roofing and gutters	4800.00	George Gibson Bursary	yes	300.00
Cladding	2200.00	Larkrise Farm donor	yes	450.00
Drawing and submitting of	975.00	St James Trust	yes	1250.00

plans

Chippenham Guides fundraising	yes	437.70
Rotork donation	yes	108.30
NCS Fundraising	yes	500.00
Westbury Area Board		1500.00
Trowbridge Area Board		1729.00
Total		<b>£16275</b>
	<b>£17775</b>	

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Melksham  
Trowbridge  
Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This will benefit children and young adults with special needs across the county by providing them with the multi-sensory experience of horse-riding which helps to develop their muscle control posture and general wellbeing.

**14. How will you monitor this?**

An integral part of the process is the record of achievement and feedback we provide for each rider.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project is a one-off build and once completed will not need regular funding. Normal fees will cover subsequent running costs.

**16. Is there anything else you think we should know about the project?**

NO

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2097	Community Area Grant	Broughton Gifford Safer Access Group Safety Railings	Broughton Gifford Safer Access Group	£390.00
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**Submitted:** 21/09/2016 12:18:34

**ID:** 2097

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**  
THIS IS NOT PRIMARILY A PARISH COUNCIL PROJECT WE HAVE FORMED A PARTNERSHIP BROUGHTON GIFFORD SAFER ACCESS GROUP WITH ST MARYS SCHOOL BROUGHTON PRE-SCHOOL ST MARYS CHURCH AND THE OLD PARSONAGE AND HAVE AGREED THAT WE WILL JOINTLY FUND UP TO 50 COST

**5. Project title?**

BROUGHTON GIFFORD SAFER ACCESS GROUP SAFETY RAILINGS.

**6. Project summary:**

THIS PARTNERSHIP WISHES TO INSTALL IRON SAFETY RAILINGS UP SOME STONE STEPS LEADING TO A FOOTWAY AND ST MARYS CHURCH LYCH-GATE. THE FOOTWAY IS WELL USED BY ALL THE PEOPLE REPRESENTED BY THE PARTNERSHIP AS WELL AS THE WHOLE BROUGHTON GIFFORD COMMUNITY. PRE-SCHOOL MUMS PARENTS OF SCHOOL CHILDREN STAFF AND VISITORS TO THE OLD PARSONAGE AND THE CHURCH CONGREGATION ALL PARK OPPOSITE THE STEPS IN THE PARKING AREA OUTSIDE THE CEMETERY AND THEN USE THE STEPS TO ACCESS THE FOOTWAY THE CHURCH THE SCHOOL AND PRE-SCHOOL. SOME PEOPLE FIND THE STEPS DIFFICULT TO USE WITHOUT ANY SAFETY RAILINGS AND THEREFORE USE THE ROAD IN PREFERENCE TO THE FOOTWAY WHICH PUTS THEM AT RISK FROM TRAFFIC.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 8PR

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Countryside, environment and nature  
Economy, enterprise and jobs  
Health, lifestyle and wellbeing  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Safer communities  
Transport and roads

If Other (please specify)

SAFETY FOR DISABLED AND ELDERLY PEOPLE.

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£715.00		
Total required from Area Board		£390.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Supply and fit handrails	715.00	Broughton Gifford Parish Council	yes	200.00
		St Marys Church	yes	100.00
		Old Parsonage	yes	25.00
		N/A		0.00
Total	<b>£715</b>			<b>£325</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The whole community will benefit as the steps will be safer with safety railings and access to

the footway will be easier. Parents of school children and of the Pre-School on the same site as St Marys School will use the steps to access the footway more safely. Visitors and staff of the Old Parsonage will use the steps to access the Old Parsonage. The church congregations including some elderly and disabled members will be able to use the steps and therefore go to church. At present some are put off from coming to church due to their struggle to get up the steps. Visitors to the Old Parsonage Care Home and staff will use the steps to access the Care Home

**14. How will you monitor this?**

The Parish Council and Partnership will take responsibility for getting the railings installed and for their upkeep

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Partnership that has been formed undergoes to continue the necessary maintenance of the railings.

**16. Is there anything else you think we should know about the project?**

Not applicable

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2120	Community Area Grant	Shaw School Outdoor Shelter	Parents & Friends of Shaw	£5000.00
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**Submitted:** 06/10/2016 21:06:25

**ID:** 2120

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Shaw School Outdoor Shelter

**6. Project summary:**

The provision for a much needed permanent shelter in the school playground to provide the children with sun protection and an outdoor learning space. A paved area next to school hall has been earmarked as the idea location due to an existing framework in place.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 8EQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

08/2016

**Total Income:**

£11121.95

**Total Expenditure:**

£11290.18

**Surplus/Deficit for the year:**

£168.23

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£9878.87

**Why can't you fund this project from your reserves:**

The cost for the shelter is beyond our free reserves currently held and projected income for the year will not be sufficient to meet the shortfall.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£14350.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Specialist Installation Work -Fitting of SHS cross members	1950.00	Christmas Fayre		1500.00
Bespoke tensile fabric roof 20m x 4.5m Approx. SqM 90	9950.00	Christmas Cards		340.00
Installation labour travel	2450.00	Quiz Night		450.00
		Disco		250.00
		Easter Eggstravaganza		320.00
		Fun Club		150.00
		Carol Singing		200.00
		Cake Sales		200.00
		Sports Day		75.00
		Rag Bag		500.00



Total	<b>£14350</b>	<b>£3985</b>
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**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

There are many beneficiaries in and around the local area who will benefit from the additional space and health benefits the shelter will provide including Shaw Church - Messy church takes place on the 1st Sunday of every month where children and parents come together for craft activities this space will allow more and messier activities to take place. Stagecoach Drama School takes place every Sunday - more space and able to take drama outside to enjoy the open air performances can also be held under the shelter. In2sport - offer a range of sporting activities for children and adults outside of school hours. When the school needs the hall activities are taken outside and the shelter will provide additional space. Community meetings - Community Action for Whitley and Shaw CAWS hold regular meetings which often require additional space local church meetings flood meetings Local community events - birthday parties anniversaries Christmas parties the local nursery uses this space every year. School Fete - a community event attracting the locals young and old every July raising money for the school and providing one of the only local events that brings everyone together. The shelter will enable the fete to go ahead whatever the weather. Quiz Nights - the PTA hold community quiz nights to raise money for the school with additional space we can open up the event to more people. And finally the children teachers and parents at the school will be also benefit from the shelter. In the summer children will be able to play outside on hot days as currently they have to stay inside due to lack of shade from the sun's harmful rays. In addition to this the school will be able to use the space for outdoor learning. As well as the health benefits the space will make learning more engaging and will enable them to nurture their creativity and imagination. They will gain a practical and healthy outdoor experience and get a broader appreciation of their outdoor environment.

**14. How will you monitor this?**

The use of the shelter will be monitored by the head teacher teachers and the children. The space will be used daily and upkeep will be managed by the PTA PaFoS. We will also monitor the increase in use of the school hall by the local community raising additional funds for the school.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project is a one off cost with a life span of 20 years the PTA PaFoS will fund any upkeep including cleaning and maintenance funded through our fundraising activities.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2122	Community Area Grant	Melksham Seniors New Office and Equipment	Melksham & District Seniors 55+ Forum	£931.20
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**Submitted:** 07/10/2016 12:51:06

**ID:** 2122

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Melksham Seniors New Office and Equipment

**6. Project summary:**

We have an agreement to rent an office at low cost from Selwood housing enabling to provide the expanding administrative support needs via volunteers to arrange social and activity events. Generate a newsletter adverts posters graphics etc. Update our website on a weekly basis. Use the office for small group's activities likes of Chess Bridge etc. and committee meetings and IT training.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6JP

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2016

**Total Income:**

£5793.69

**Total Expenditure:**

£6985.25

**Surplus/Deficit for the year:**

£-1191.56

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1221.40

**Why can't you fund this project from your reserves:**

We do not have any reserves as all funds are allocated to support health and wellbeing projects and social isolation loneliness.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£931.20		
Total required from Area Board		£931.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Desktop computer compatible graphic software	699.99			
Printer Scanner	89.99			
Laminator supplies	50.84			
Label maker filling tray hole punch stapler	63.59			
Flash drive tape dispenser files	26.79			
<b>Total</b>	<b>£931.2</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Older people in the MELKSHAM Community area

**14. How will you monitor this?**

Visbour Management Committee

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

As the funding is for one off office and admin equipment it will not require continuous funding Incidental stationery etc. will be funded by our fund raising activities.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2123	Community Area Grant	Melksham Seniors Film Club community programme	Melksham & District Seniors 55+ Forum	£623.75
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**Submitted:** 07/10/2016 12:59:53

**ID:** 2123

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Melksham Seniors Film Club community programme

**6. Project summary:**

Melksham Seniors would like to offer regular film shows across the parishes at community centres and village halls. To do this we require transportable visual and audio equipment. The Seniors will continue to fund the ongoing license fees for each film.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2016

**Total Income:**

£5793.69

**Total Expenditure:**

£6985.25

**Surplus/Deficit for the year:**

£-1191.56

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1221.40

**Why can't you fund this project from your reserves:**

We do not have any reserves as all funds are allocated to support health and wellbeing projects and social isolation loneliness.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£1847.00		
Total required from Area Board		£623.75		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Mobile epson projector	407.76	Revenue from attendees		1847.75
Mobile tannoy mic	107.99			
Mobile screen	108.00			
Total	<b>£623.75</b>			<b>£1847.75</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Older people in the MELKSHAM Community area especially those in the parishes who might not be able to access the film shows in the town.

**14. How will you monitor this?**

Visbour Management Committee

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

These items are one off capital costs so should not need further funding. Melksham Seniors

will continue to cover the license costs for the films.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2124	Community Area Grant	Disco Equipment	Young Melksham	£800.00
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**Submitted:** 09/10/2016 20:23:14

**ID:** 2124

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**



£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Disco Equipment

**6. Project summary:**

We are looking to raise funds to purchase some more professional disco equipment to allow us to create a better experience for young people who attend our music nights every Friday at The Canberra Centre

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 7NY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

01/2016

**Total Income:**

£23922.00

**Total Expenditure:**

£34303.00

**Surplus/Deficit for the year:**

£-10381.00

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£1200.00

**Why can't you fund this project from your reserves:**

The funding we have put aside in our reserves is needed to ensure we can continue to find our ongoing activities - we do not have spare funds to purchase this new equipment.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£800.00		
Total required from Area Board		£800.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Disco Kit	800.00	none		0.00
Total	<b>£800</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We currently have between 50 and 60 young people attend on a Friday evening at club but our current equipment is not fit-for-purpose for running discos. We would like to install better equipment so that we are better able to deliver and provide opportunities for the young people to help delivery the music sessions.

**14. How will you monitor this?**

We keep detailed records of all young people who attend our sessions and are establishing a Young Peoples Advisory Board to help provide feedback on the services we deliver.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Once installed this equipment will require minimal maintenance but we will earmark a sink fund to replace any equipment as required.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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